



# Order picking

Save time and energy with an optimal picking process.

Order picking, an inseparable activity from warehouse management. Not a complicated activity. But that doesn't make it less important. On the contrary. Because a poorly executed picking process forms an unconscious leak in the performance of your entire organization. Order picking is often described as "as the most labor-intensive and costly activity for almost every warehouse" and in some cases, it even covers 60% of all work processes in a warehouse. Are your employees covering way too many (unnecessary) miles a day to pick products? Or is it a time-consuming challenge to find the right products?

Prevent making wanderers out of your order pickers, and stop wasting money on an inefficient process. Whichever picking method you use, with our WMS software you can enjoy the best possible support in your warehousing activities.

### **The components for a perfect picking process**

Order pickers carry out picking tasks in the warehouse by retrieving goods (for example with scanners) and placing them ready for dispatch. Elevate-IT's WMS displays product locations - either on the scanners or on picking lists, how many parcels are needed, where the goods are to be placed and whether consignments are to be combined etc. Saving your colleagues the frustration of an unnecessary search and keeps you in control of the process.

### **Determine the order of transshipment and prevent that goods turn sour**

Do you work with products with limited storage data? Then, of course, you want to be able to adjust your picking process accordingly. Determine the chronology for goods out per customer item: FEFO (first expired first out), FIFO (first in first out) or by production date. Storage life chronology is supervised per delivery address

### **Splits order lines for a clean administration**

Does your customer request delivery over multiple periods? Do your order pickers pick up the total order quantity for a particular item for multiple customers? Or is there a composite article? Then you want to be able to split it up in a smart way. The WMS offers you the possibility to split picked items on order line.

### **Reserve the stock and stop wasting time while picking**

Stock can be (partially) reserved for a particular customer or order. Stock reservation derives from the documented unloading orders and runs in sync therefore in real-time with order mutations. This means an overview is always to hand of which part of the stock is still available on demand.

### **Schedules picking tasks for an optimal planning**

Guide your team as efficiently as possible through the warehouse by scheduling picking tasks as best as possible. Orders can also be split up into multiple picking tasks (by various warehouse team members). Or, different orders can be merged into a single picking task.

### **Opt for freedom of choice and combine different picking strategies into one WMS**

Implement the order picking strategy that suits your organization and customers. Do your customers require multiple options and would you prefer more freedom? Combine – just like VCK Logistics - multiple order picking options in one WMS. From pallet, zone and wave picking to multi-order picking and goods to man - all recorded in one WMS.

### **Restock with replenishment**

Restocking the pick location, or replenishment must be done on time. But on time does not mean as early as possible. Replenishing too soon results in a lack of space on the warehouse floor. Doing this too late leads to unnecessary waiting to be able to pick. Our WMS indicates when picking locations require replenishment, further to the minimum stock level entered. Are several picking tasks simultaneously prepared? Then the progress of the picking stock is also known. If necessary, a replenishment action is already scheduled in to ensure the picking process remains uninterrupted.

### **Take the fast lane and connect your conveyor system**

Do you work with a conveyor system to organize the picking processes as efficiently as possible? Create an optimal pick process and integrate the internal transport system with the WMS. Processing a large number of orders becomes a piece of cake and no order falls unnoticed by the wayside.

### **Cycle Counting: counting inventory has never been this easy**

A box that fell off a pallet, or an order picker who has scanned the wrong barcode. Whatever the reason may be, the administrative inventory can be a tough job. Manually checking whether the inventory is correct is an inefficient and costly process. But it doesn't have to be that way. Because with Elevate-IT's WMS, you have the possibility to perform system-controlled real-time counting and book differences – for example with the use of a scanner. Ad hoc on the basis of

parameters or controlled counting tasks from “the office” – the choice is yours. In addition, you can always retrieve these in past counting.

### **Stay on track with real-time interaction**

When order pickers work with wireless devices each picking action is directly registered in the WMS. Providing you real-time insight into the progress of the various orders. As there is interaction during the picking action with the WMS, simultaneously it is validated whether the right item is being picked from the right location. Should stock levels fall below the desired point at a picking location, a replenishment action can be initiated.

### **The advantages**

- One integrated solution
- Flexible to set up
- More efficient operations
- Higher service level to customers
- High delivery reliability
- Lower costs
- Current and reliable steering information
- Increased employee productivity

#### **Who are we?**

We are people with a passion for IT! Elevate-IT was founded by driven consultants with years of experience. As specialists, we know the tricks of the industry and above all, we enjoy what we do! Our team consists of enthusiastic consultants with a healthy dose of ambition. Elevate-IT means innovation, growth, and the future!

#### **Elevate-IT**

Veldkant 35c  
2550 Kontich  
+32 (0)3 612 20 10  
[www.elevate-it.be](http://www.elevate-it.be)  
[info@elevate-it.be](mailto:info@elevate-it.be)